***THE MEDICAL REHABILITATION THERAPIST (REG.) BOARD OF NIGERIA (MRTB)***

**(FORM D)**

**ACADEMIC ACCREDITATION GUIDELINES FOR PROFESSIONAL TRAINING INSTITUTIONS OFFERING OCCUPATIONAL THERAPY TRAINING IN NIGERIA.**

In line with sections 11-14 of the enabling law (Decree 38 of 1988/M9 LFN 2004) of the Board MRTB, established for the regulation and control of training and practice of Physiotherapy, Occupational Therapy, Speech Therapy and Audiology, Prosthetic & Orthotic professions in Nigeria hereby **decrees** as follows:

1. **The Programme**

All Profession Training Institutions running Occupational Therapy at degree and post graduate levels in Nigeria shall be ***recognized, accreditation*** and ***endorsed*** by the Board MRTB.

1. **Degree**

All Training Institutions in Nigeria running Occupational Therapy programmes in Nigeria at **degree** level shall operate a separate/autonomous department to be headed by a Professor or an Associate Professor/Reader or a Senior Lecturer who is a registered and currently licensed occupational therapy in Nigeria. The head shall be assisted by at least thirty (30) other Registered and currently licensed Occupational Therapist as Lecturers and clinical co-ordinators in the department accordingly.

1. **External Examination**

The Registrar or his representatives shall be included to serve as External Examiners in all professional examinations as may be prescribed by the Board, MRTB.

1. **Induction**

Only students who are successful in the academic (recommended by the senate of the University) and professional examinations and have undergone Induction ceremony conducted by the Board’s Registrar shall participate in the one year Internship Training Programme of the Board (Universities graduates only.)

1. **Certification & Licensing**

After successful accreditation exercise, the accredited Institution shall be issued with a certificate/licence of accreditation. Institutions with full accreditation status is renewable every five (5) years, partial accreditation is renewable every three (3) years and denied accreditation will be reviewed after six (6) months – one (1) year. After two (2) consecutive denials, such department will be shut down. Failure to renew this licence as at when due attracts sanctions, which will vary from

1. Denial of students induction and licensing
2. De-accreditation of the Institutions
3. **Key Areas of Consideration**

The facilities for the course of studies shall include:

1. Adequate numbers of well-ventilated classrooms each with a capacity for not less than fifty students.
2. Student’s Lecture Notes
3. Well-ventilated and illuminated Activity of daily living rooms.
4. Well ventilated and illuminated workshops and fabrication rooms
5. At least two (2) Demonstration Laboratories
6. Activity of daily living room
7. HOD’s office with convenience and secretarial unit
8. Minimum of fifteen (15) Office rooms/Staff rooms
9. The Academic Time table
10. Tutorial and Seminar rooms
11. Examination Rooms
12. Admission Requirements
13. Lecture Schedules
14. Practical Exposure
15. External Examiners Reports
16. A departmental library with current textbooks and journal in occupational therapy
17. Health and safety/Fire extinguishers
18. A departmental school Bus.

**7. Practical Demonstration room:**

The equipment in the demonstration room must include but not limited to all areas of specialization as listed below:

1. The clinical settings should contain the following adequately equipped sections: Neurology Occupational Therapy, Orthopaedic Occupational Therapy, Geriatric occupational therapy, Mental health occupational therapy, Paediatric Occupational therapy.
2. Reasonable number of toilets for the staff and students

**8. Training Institutions running Occupational Therapy Programme either at degree or post graduate levels must possess the following equipment in the Teaching Hospital attached to the Training Institution**

**PHYSICAL FACILITIES**

\* A purpose-built or departmental building with a conspicuous sign board in a clean and tidy environment

* A Hostel accommodation adequately furnished with adequate power supply and electricity
* An E-library
* A school bus

**OCCUPATIONAL THERAPY**

**\* Basic Machineries/Equipments and Tools**

**\* Positioning equipment**

Relaxation chair

Floor sitter

Stand in frame

Stand in table

Corner seat

**\* Evaluation equipment**

Steadiness tester hole type

Pencil maze test board

Tremor quantifier

Hand dynamometer

Strength evaluation system

Goniometer

Finger dexterity test board

Key hole test board

Counting and colour sorting beads set

Tape measure

**\* Treatment Furniture**

Standing Frames

Mat Platforms

Treatment Tables

Tilt Tables

Stools, Carts, Screens & Mirrors

Parallel Bars, Stairs

Work Hardening

Trays & Accessories

Ramps, Gloves & Scales

Convalescent Recliners

**\* Paediatrics**

Paediatric Treatment Tables

Seating & Mobility

Toileting & bathing

Positioning

Standers & Gait Trainers

Walkers & Mobility aids

**\* Activities of Daily Living**

Reachers

Dressing Aids

Home Accessories & Helpers

Mobility Aids & Leisure Activities

Scissors, Book Holder & Writing Aids

Door latch frame set

Electro equipment/kitchen frame set

Dressing frame set

Eating aids with utensils

ADL kits

Span board

ADL board

Sewing machine

Sash clamp

Hand grinding machine

Electrical grinding machine

Metal work bench files

Hacksaw

Six ways puncher

Claw hammer

Table grinding machine

Mallet

Drill bit

Chisel

Drilling machine

File

Jack smooth

Tri-square

Welding machine

Jigsaw

iron

**\*Simulated room for personal hygiene training in:**

Bathing, toileting, & grooming

Nail removal

**\*kitchen room: simulated room for kitchen activities**

Plates & Bowls

Cups & Drinking Aids

Utensils, gas cookers

Self Feeders & Arm Supports

Overbed Tables, Dycem Products &

Dining Accessories

Gas cooker

Plate rack

Mixer

Blender

**\* Sensory Motor/Perceptual Motor equipment**

Tactile & Visual Stimulators, feathers, peg boards etc

Target game

Basic balance beam

Balances, Dart board & Balls pool

Puzzles

Multi activities work station

Mushroom boards

Pegs and shapes

Pinch tree board

Size perception square board set

Geometric shape form board set

Foot placement ladder

Equilibrium board

Trampoline

Building blocks

Visual cues and illustration materials

Puzzle game board set

Play dough

Cone board

**\* Assistive Orthotic devices for upper limbs**

Shoulder Supports & Slings

Elbow Supports

Upper Extremely Support Products

Wrist Supports

Cervical collars

Clavical/Thoracic/Pelvis braces, cock-up splints, resting splints etc.

**\* Assistive Orthotic devices for Lower limbs**

Ankle, Foot & Heel Support

Knee Supports

Back Supports

Bed Positioning & Safety Products, pillows etc.

Compression Products, stockings etc.

Edema Products

Canes, crutches & accessories

Scar Management & Gel Products

Ergonomic Products, adjusters for chairs, tables, toilets etc.

Taping

**\* Exercise Equipment**

Sanding unit for reciprocal semi-circular, vertical, overhead exercises

Sand and water table

Multi-purpose wheel

Flexion.extension.pronation.supination Apparatus

Inclined tapered balance beam

Slanted walking board

Strength Training Equipment, sand bags etc.

Prone crawling board

Vestibular board

Vestibular swing system

Exercise Mats & Positioning Bolsters

Exercise Bands, Balls & Weights

Balance boards

Putty, Hand & Upper Extremity devices.

Pulleys, Wall System & Bungie Cords

Rebounders

Wobble board

Trampoline

Soft ball

Skating board

Standing board

Range of motion arc

Spiral arc

Peg board

Standing frame

Crawling board

Abductor ladder

Wheel chair

**Others**

1. Facilities for training such as Departmental Library, Seminar rooms, Separate common rooms for Intern and fabrication of various walking and Supportive Aids should be available in the Department or within the Hospital.
2. Treatment Surfaces, Supports, covers and Paddling’s for Treatment and Examination should be available in good numbers and should be in safe condition:

Examination Beds and Plinths

Wedges

Exercise Mats

Wooden Chairs

Wooden Stools

Wooden Stirs

Pillows

Blankets

Towels

Mackintosh

Lints

Felts

Foam

1. Facilities and Equipment for Clinical Examination of Patients should be in safe working Condition and adequate:

Examination Rooms

Examination cubicles

Goniometers

Sphygmomanometers

Peak Flow Meters

Skin Fold Calipers

Stop Watches

Alarm Clocks

Metronome

1. Facilities for Infection control

Sterilizing unit/Equipment

Autoclave drums for Autoclave Dressings

Face Masks

Disposable Gloves

Sputum Container/Cartons

Antiseptic solutions e.g Eusol, Savlon or Hibitane for sanitation purpose and other uses.

Signed

**Dr. (MRS.) AKANLE, OLUFUNKE T.**

**REGISTRAR/CEO (MRTB)**